

# SFVGA 2020 Meeting Minutes

Meeting on 02/01/2020

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1 February 2020 / 1:30 PM / Neha Shah's House

## ATTENDEES

Upendra Vora, Niranjana Patel, Shama Desai, Chintan Shyani, Freny Shah, Neha Shah, Swati Bhatt

## AGENDA

### Membership Forms and 2020 Roster

- Upendrabhai handed over all membership forms to treasurer Freny.
- 2020 members roster was finalized by adding new members and removing non renewing members

### 2020 Events and Committee Assignment for 2020

- Events, budget and appropriate dates for 2020 were discussed and documented.
- Members were assigned to event committees in collaboration after reviewing past years assignment
- Liaisons volunteered and assigned for each event

## NOTES

1. Youth lead committee will be formed with guidance from 2-3 volunteered parents and Board liaisons.
2. Neha co-ordinates with Namrata Shah, Web Master to post 2020 BOD members information and meeting minutes
3. Start Quarterly New Letter by youth members

## ACTION ITEMS

1. Send out email with 2020 event dates, membership roster and committee assignments.
2. Book for camping on opening date Feb 9, 2020

## Next Meeting's Agenda

Newsletter guidelines, additional changes regarding any event details.